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# National Board of Examinations

## National Eligibility-Cum-Entrance Test (MDS)

### 2017 Admission Session

### Registration Guide

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#### Important Instructions

1. Candidates must check their eligibility for NEET MDS 2017 on [www.nbe.edu.in](http://www.nbe.edu.in)
2. “\*” indicates mandatory field. The boxes marked with this symbol must be filled in or candidates will not be allowed to complete their registration.
3. Candidates must ensure that they have a valid and unique email address before beginning the registration process.

#### Overview

To register to take the NEET-MDS 2017, go to [www.nbe.edu.in](http://www.nbe.edu.in) and click on the “Register for NEET MDS” link. Candidates can register and schedule for NEET-MDS 2017 from **26 September – 31 October 2016**.

During registration, candidates will:

1. Create a profile.
2. Complete the NEET-MDS application.
3. Schedule the exam
4. Pay for the exam.

**Estimated time to complete this process: 15 minutes.**

Before beginning, candidates should gather all the information needed to complete the registration process, including credit/debit card details, educational history, and internship details.

National Board of Examinations

Username Password Log In  
Forgot your username or password?

Welcome to NBE Registration

I am ready to register

Enter the characters you see in the image below:

DYBAY

Begin My Registration »

**Registration**  
Please pay online to complete your registration process. Keep your educational details and credit/debit card information handy before starting the registration process. Please refer to the instructions while filling up the application form.

**During registration, you will**

1. Create a profile
2. Fill out the application
3. Pay for your exam

Note: The system will save each step after you complete it. If you need to leave after a step and come back later, you should log in as an existing user with the password you have created.

**News & notification**  
DNB PD CET, DNB CET SS, FMGE, NEET PG, NEET MDS Registration closes on 31<sup>st</sup> October 2016 at 11:59 pm IST. For more information and updates, visit [www.naboard.edu.in](http://www.naboard.edu.in)

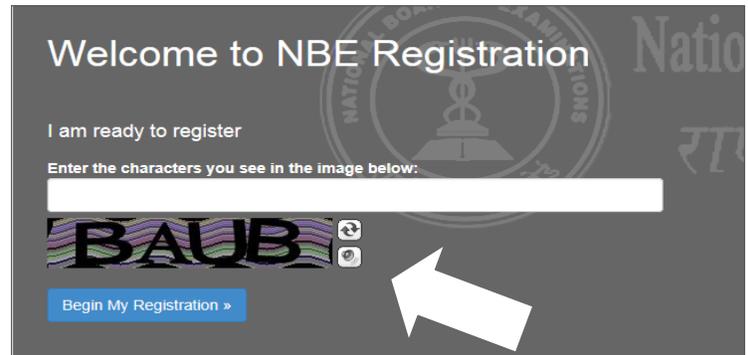
This site is compatible with Microsoft Internet Explorer® 10.0 and above and Google Chrome®. Desktops/Laptops are recommended for registration and scheduling purpose.

#### Opening Screen

For a first time user, please follow the instructions under the heading “I am Ready to Register” to begin the registration. The candidates, who have already created a profile for NEET-MDS 2017, please enter the username and password and click on “Log In” button to view the profile.

## Captcha

Candidates will see a special set of characters displayed on the home screen. They will need to retype the characters in the box provided. These characters, called "CAPTCHA" are a safety feature designed so the computer knows a human is entering the system and not a computer programme. If one has trouble reading the characters, they can click the audio icon or the refresh icon. Once the Captcha is entered, click on "Begin My Registration." This will take oneself to the next section, which is "Create a Profile."



## 1. Create a Profile

In this section, candidates will enter basic contact information.

### Your name and email

1. Candidates should enter their name exactly as it appears on their BDS Degree/Provisional Pass Certificate of BDS
2. Enter Gender
3. Enter the email address. This is where the Application email and Admit Card will be sent.
4. Enter the Father's and Mother's name. Please do not prefix any salutation such as Shri/Smt/Dr/Mr/Mrs etc while entering the name. Ensure that there is a space between First Name, Middle Name and Last Name. Eg. Rakesh Kumar Gupta

### Create a login

Creating a login enables the candidates to log back in later if they need to make changes, or request a resend of their Admit Card or NEET-MDS application.

1. **Username.** Must be a combination of alphanumeric characters (letters and numbers) but **does not** contain spaces or special characters. The maximum length allowed is 50 characters.
2. **Password.** Must be 7-20 characters long and contain **at least** one alpha and one numerical character.
3. **Secret reminder question.** If one forgets their username and password, this question will help verify their identity.
4. Read the **Data Privacy Policy** and indicate the agreement to the policy. Agreement is required to register for NEET-MDS.

1 Create Profile 2 Select Program 3 Program Information 4 Apply for Program 5 Educational Background 6 Select Location 7 Select Date & Time 8 Payment

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**Your name and email**

Important: Your name must exactly match your name on your Passport/MBBS degree.

Full Name (as per your MBBS Degree/Provisional Pass Certificate of MBBS) \*  
(\*as per Passport/MBBS Degree for FMGE candidates)  
(\*as per your BDS Degree/Provisional Pass Certificate of BDS for NEET MDS candidates)

Full Name

Gender \*  
 Male  Female

Primary email address \*  
(Admit Card will only be sent via email)  
email@example.com

Confirm primary email address \*  
email@example.com

Father's Full Name \* Do not enter salutation such as Shri/SMT/Dr/Mr/Mrs etc.  
(Note: There should be a space between First name/middle name/surname. Eg. Rakesh Kumar Gupta)  
Father's Full Name

Mother's Full Name \* Do not enter salutation such as Shri/SMT/Dr/Mr/Mrs etc.  
(Note: There should be a space between First name/middle name/surname. Eg. Priyanka Sharma)  
Mother's Full Name

**Create a login**

Creating a login enables you to log back in later if you need to make changes or request a resend of your Admit Card or application email.

Username \*  
Username

Password \* (password requirements) Confirm Password \*  
Password Password

Your secret reminder question \*  
Your mother's maiden name

Your secret answer \* Confirm answer to reminder question \*  
Secret answer Secret answer

Security & Data Privacy Policy \*  
By selecting "I agree", you acknowledge you have read and agree to the [Prometric Security & Data Privacy Policy](#). Agreement is required in order to register for your exam. Indicate your agreement

I agree  
 I do not agree

## Additional contact information

1. **Primary telephone number.** Enter the entire number. Mobile number is recommended as Prometric will be using this number to send important NEET-MDS related text messages by SMS.
2. **Secondary telephone number.** Enter either a landline or another mobile number. Include Area Code/STD code in case of a landline number.
3. **Postal Address.** This is where the correspondence will be sent. Each address line should be limited to 30 characters including spaces. Candidates may make use of Address line 1, 2 and 3 in case of longer addresses.

Click "Save & Continue" to move on to the next section, which is the NEET-MDS Application.

**Note that once the profile has been created and saved, no changes can be made to the name or username. Username and password will be used to login into the profile.**

**Additional contact information**

Primary telephone number (examples)      Secondary telephone number (examples)

Type *	Country code *	Primary Phone Number *	Type	Country code	Secondary Phone Number
Mobile	91	23456789	Landline	91	23456789

(Mobile phone recommended. Used for SMS notification)

Postal Address(address where you would like correspondence sent)

Country \*  
India

Address line 1 \*  
Address Line 1

Address line 2  
Address Line 2

Address line 3  
Address Line 3

City \*  
City

States / Union Territories \*  
Please select a state / province...

PIN CODE \*  
(For India - If you do not know your Pin Code look on the Indian Postal Services website – [www.indiapost.gov.in](http://www.indiapost.gov.in))  
123456

## Image and Digital Signature Upload

As a mandatory step, candidates will have to upload their colour photo (must be clear against a white background and not more than 6 months old) and the image of their digital signature on their profile page. Candidates will have to click on the browse button to search for the image and upload them in the system. The instructions on the image specifications will be provided on the screen itself. Please follow the instructions carefully to upload the images. Candidates will be allowed to upload and edit the images during the registration window from **26 September to 31 October 2016**.

**Note: Instructions to prepare the images of the required specification for upload are provided in the end of this registration guide.**

**Upload Image**

Select Image

Select Signature Image

By selecting Upload Image, I acknowledge that I have reviewed the image requirements.

Candidate Preview Signature Preview

The Image must adhere to the following specifications:

- File Format: The image must be in JPEG format
- File Size: The image must be less than or equal to 240KB (Kilobytes) each
- Dimensions of the image of Candidate: Acceptable dimensions 35mm X 45mm
  - The minimum dimensions are 132 pixels (width) x 170 pixels (height)
  - The maximum dimensions are 207 pixels (width) x 266 pixels (height)
 (Please refer to the Registration Guide for the exam you are applying for steps to prepare the image of the required dimensions)
- Color: The image must be in color (24 bits per pixel)
- Background: The image must have a white background
- The image must not be more than six (6) months old
- The image must be taken in full face view directly facing the camera
- The image must not be taken with hat or head covering, unless worn daily for religious purpose. Sunglasses, Dark tinted glasses, Headphones, Hands-free devices, or similar items are not acceptable

The Signature Image must adhere to the following specifications:

- File Format: The image must be in JPEG format
- File Size: The image must be less than or equal to 240KB (Kilobytes) each
- Dimensions of the image of Candidate's Signature: Acceptable dimensions 80mm X 35mm
  - The minimum dimensions are 302 pixels (width) x 132 pixels (height)
  - The maximum dimensions are 472 pixels (width) x 207 pixels (height)
 (Please refer to the Registration Guide for the exam you are applying for steps to prepare the image of the required dimensions)
- Background: The image must have a white background
- The image of signature must not be more than six (6) months old

## 2. Apply for NEET-MDS

Once the candidates have successfully created their profile, they will be taken to the exam selection screen. To register for NEET-MDS, please select National Eligibility Cum Entrance Test- Master of Dental Surgery (NEET MDS) from the drop down menu.

The screenshot shows the 'Select Program' step of the NEET-MDS application process. At the top, a progress bar indicates the steps: 1. Create Profile, 2. Select Program (current step), 3. Program Information, 4. Apply for Program, 5. Educational Background, 6. Select Location, 7. Select Date & Time, and 8. Payment. The page header includes the National Board of Examinations logo and the text 'राष्ट्रीय परीक्षा बोर्ड' and 'NBE'. A message at the top states: 'Your profile has been created and your username and password have been saved. Now please select your exam.' Below the progress bar, there is a dropdown menu with the text 'Please select the exam you wish to apply for \*' and the selected option 'National Eligibility cum Entrance Test - Master of Dental Surgery (NEET MDS)'. There are 'Back' and 'Save & Continue' buttons. At the bottom, a compatibility notice reads: 'This site is compatible with Microsoft Internet Explorer® 10.0 and above and Google Chrome®. Desktops/Laptops are recommended for registration and scheduling purpose.'

## Exam Information

Once the exam is selected, click on Save & continue button. The next screen will be the exam information screen which will provide important information related to exam such as important dates, fees and program information.

The screenshot shows the 'Program Information' step of the NEET-MDS application process. The progress bar at the top shows step 3, 'Program Information', as the current step. The page header includes the National Board of Examinations logo and the text 'राष्ट्रीय परीक्षा बोर्ड' and 'NBE'. A banner at the top right reads: 'National Eligibility Cum Entrance Test NEET - MDS (For admission to MDS 2017 Session)'. The main content area is titled 'Program Information' and contains the following text: 'NEW AND SIMPLIFIED ONLINE PAYMENT! Click Here for Details Contact Us Call NBE Candidate Care. The National Board of Examinations was established in 1975 with the prime objective of improving the quality of the Dental Education by elevating the level and establishing standards of post graduate examinations in modern medicine on an all India basis. The Board at present conducts postgraduate and postdoctoral examinations in 54 disciplines approved by the Board for the award of Diplomate of National Board. Registration closes on 31<sup>st</sup> October 2016 at 11:59 pm IST. For more information and updates, visit [www.natboard.edu.in](http://www.natboard.edu.in)'. Below this is a section titled 'NATIONAL ELIGIBILITY CUM ENTRANCE TEST - MDS 2017 (NEET MDS 2017)' with the following text: 'National Eligibility cum Entrance Test MDS 2017 for admission to MDS courses is conducted as a computer based test starting from 2017 admission session. NEET MDS for 2017 admission session will be conducted from 30 November 2016 to 3 December 2016 across 41 cities. Candidates who are in possession of BDS degree / Provisional Pass Certificate recognized as per the provisions of the Indian Dentist Act 1948 and possess permanent / provisional registration certificate of BDS qualification issued by the Dental Council of India and have completed one year of internship / likely to complete on or before 31<sup>st</sup> March 2017 may apply for NEET MDS 2017 Admission Session. A candidate can only appear once during the testing window. Candidates can register and schedule for the exam and pay the requisite fee of Rs. 3750 for General/OBC candidates and Rs. 2750 for SC/ST/PWD candidates online on the website [www.nbe.edu.in](http://www.nbe.edu.in). Seats will be available on first come first serve basis. There is no option to reschedule the examination. The list of test centres is available on [www.nbe.edu.in](http://www.nbe.edu.in)'. Under the heading 'IMPORTANT DATES:', there is a list: '• Registration for NEET MDS 28 September - 31 October 2016', '• NEET MDS Testing Window 30 November - 3 December 2016', and '• NEET MDS Results Please check NEET MDS Website'. Below this, it says 'Before you proceed please read the instructions thoroughly:' followed by a link to the 'Information Bulletin for National Eligibility cum Entrance Test - MDS Post Graduate Courses, 2017 Admission Session. It explains how to complete the application.' and 'Make sure you have the following information:' with a list: '• BDS Details', '• Internship completion date', '• Locations you are available to take the test', and '• Credit/Debit Card Details for online payment'. At the bottom of the main content area are 'Back' and 'Continue' buttons. At the very bottom of the page, there is a section titled 'Questions about the registration forms?' with a link to the 'Information Bulletin for National Eligibility cum Entrance Test - MDS Post Graduate Courses, 2017 Admission Session.' and the text 'The cutoff for changes is 31<sup>st</sup> October 2016.' At the bottom of the page, a compatibility notice reads: 'This site is compatible with Microsoft Internet Explorer® 10.0 and above and Google Chrome®. Desktops/Laptops are recommended for registration and scheduling purpose.'

## Personal Information

Candidates will be required to enter their Nationality and Date of Birth.

Candidates will be required to select the Category for All India 50% Quota Seats from the available options. In addition, one has to also enter the Category for State Quota Seats. Candidates must ensure that he/she fulfils the applicable rules & criteria of the concerned state/UT, the category for which they will be entering in the application form. Please note, the fee for the NEET-MDS 2017 is **Rs. 2750/- (for SC/ST/PWD {Physically Handicapped} candidates)** and **Rs. 3750/- (for General/OBC candidates)**. Please select the category carefully as no changes can be made once the application is submitted.

Next, candidates will be asked to choose their residential domicile state. This is the state, which one considers as his permanent residence. Candidate should make sure that he/she fulfils the domicile criteria for the domicile state/UT he/she chooses. Changes in the domicile state will not be permitted after the close of the registration window. Candidates will also be required to enter the state/UT besides the domicile/BDS state for which they consider themselves eligible for state quota seats by virtue of service, parents service etc. They need to provide a reason why they consider themselves eligible for the state quota seats.

Candidates have to submit their preference to take up post graduate courses in an institution/hospital of Armed Forces Dental Services. They will also have to confirm whether or not they are willing for short service commission in Army Dental Corps.

Select "No" or "Yes" to the question "Are you a Person with Disabilities (Physically Handicapped)?" Once submitted, candidates will have to once again confirm if they have selected yes to this question.

Next, select religious or linguistic minority one belongs to, if applicable and provide suitable documentary evidence as required.

Candidates will also be required to provide two marks of identification. Identification marks are marks on the body or face of a person to identify correctly. Some examples are like a mole on the right cheek or a scar on the neck or chin.

Enter the DCI/SDC Registration number along with the name of the Dental Council and the Type of Registration. In case candidate has been issued Aadhaar Card, they will have to provide their 12 digit Aadhaar card number in the text box provided in the application form. Click on Save and Continue to move to the next section.

The screenshot displays the 'Apply for NEET MDS' form on the National Board of Examinations website. The form is divided into several sections:

- Nationality:** Includes radio buttons for Indian, OCI/PIO, and Other, with a text box for 'Other'.
- Category (For All India 50% Quota seats):** Includes radio buttons for General, Scheduled Caste (SC), Scheduled Tribe (ST), and OBC (Non-Creamy Layer).
- Category (For State Quota Seats):** Includes a text box for 'Category State Quota Seats'.
- Date of Birth:** A date selection field.
- Are you a Person with Disabilities (Physically Handicapped)?** Radio buttons for Yes and No.
- Choose your Domicile/Native State/Union Territory:** A dropdown menu.
- Any other State /UT besides your Domicile State/BDS state for which you are eligible for state quota seats by virtue of your service, parents service etc.:** Radio buttons for Yes and No.
- Mention the State:** A text box.
- Briefly state the reason why you are eligible (50 word limit):** A text box.
- Minority:** Includes a question 'Do you belong to any religious or linguistic minority?' with Yes/No options, a dropdown for 'Religious', a dropdown for 'Select Religion', and a question 'Do you have any documentary evidence in support of your minority status?' with Yes/No options.
- Armed Forces Dental Services:** Includes a question 'Are you willing to take up post graduate courses in institute/hospital of Armed Forces Dental Services?' with Yes/No options, a 'Please Confirm Selection' section, and a question 'Are you willing for short service commission in Army Dental Corps?' with Yes/No options.
- Mark of Identification 1 & 2:** Two text boxes for identification marks.
- Aadhaar Card:** Includes a question 'Have you been issued Aadhaar Card?' with Yes/No options and a text box for 'Aadhaar Card Number'.
- DCI/SDC Registration Detail:** Includes a text box for 'DCI/SDC registration number', a dropdown for 'Dental Council of India', and a dropdown for 'Type Of Registration'.

At the bottom of the form, there is a note: 'Candidates are required to bring a photocopy of the permanent or provisional DCI/SDC registration (to be retained) and at least one original and valid (not expired) photo identification to the test centre. The name on your photo identification must match your name as entered in your registration. Acceptable forms of photo identification are limited to Driver's license, Passport, PAN Card, Voter ID and Aadhar Card (with Photograph). Photocopies of the original are not acceptable. Candidates who do not produce PHOTOCOPY of DCI/SDC registration certificate along with a valid Photo ID would not be allowed to test.'

## Educational Background

Candidates must enter the total aggregate marks obtained in their professional BDS examination along with the name of the university/institute and college where BDS was completed, state and month and year of passing BDS. Candidate should have completed one year (12 months) of compulsory rotatory internship in an approved/recognized dental college to be eligible to appear in NEET-MDS 2017.

Candidates will also be required to enter information on their Internship completion date (Internship completion date must be on or before **31 March 2017**). Also, additional educational qualifications, if any, need to be provided in the application form.

One will be required to provide additional information pertaining to being deported/rusticated during a medical course or being charged for use of unfair means by NBE or any other examination body. If they have appeared for any NBE exam before, please specify details.

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National Eligibility Cum Entrance Test  
NEET - MDS  
National Board of Examinations  
(For admission to MDS 2017 Session)  
National Eligibility Cum Entrance Test - MDS

Apply for NEET-MDS

**Primary Medical Qualification Detail**  
Please enter your total aggregate marks obtained in 1+2+3+4+5, if any professional BDS examination as percentage of the maximum total marks

Bachelor of Dental Surgery (BDS)

Your total percentage marks % \* (How to enter marks)  
87.5 %

State/Union Territory where your BDS College/University/Institution is located \*  
Please select a state / province...

Choose the University/Institution where you completed your BDS \*  
(If University/Institution name is not in the list, select "Other" option. Then type the name of college in corresponding field.)  
Please select the University/Institute...

Please mention the College name where you completed your BDS \*  
(Please make sure that your College is recognized by Dental Council of India)  
Please mention the College name where you completed your BDS

Month and Year of Passing BDS \*  
Please select the month... Please select the year...

**Internship**  
Select the date of completion for your internship \*  
Select date

**Additional Educational Qualification**  
Additional Educational Qualification

Year of Passing Additional Education  
Please select the year...

**Additional Information**  
Have you ever been deported / rusticated during medical course? \*  
 Yes  No

Please provide details of deportation / rustication \*

Have you ever been charged of use of Unfair Means by NBE or any other Examination Body? \*  
 Yes  No

Please provide details of Unfair Means charge \*

Have you ever appeared in any examination conducted by NBE? \*  
 Yes  No

Select the most recent previous exam in which you appeared in \*  
Please select the name of your previous exam...

Enter Previous Roll Number or Testing ID of most recent exam \*

Year of most recent Previous NBE Exam \*  
Please select the year...

## Photo ID and DCI/SDC Certificate Upload

Beginning 2016, all candidates will be required to mandatorily upload the image of their photo id that they will be carrying to the test centre on the day of the exam and their DCI/SDC certificate online. Click on the browse button to search for and upload the documents. Candidates can upload as well as edit the photo id and the DCI/SDC certificate during the registration window from **26 September to 31 October 2016**.

**Note: Instructions to prepare the document of the required specification for upload are provided in the end of this registration guide.**

Upload Document

Upload the Photo ID which you will be carrying on the testing day \*

Upload your DCI/SDC Certificate \*

The Photo ID must adhere to the following specifications:

- File Format: The Photo ID must be in PDF format.
- File Size: The document must be less than or equal to 500kB (Kilobytes) each.

The DCI/SDC certificate must adhere to the following specifications:

- File Format: The document must be in PDF format.
- File Size: The document must be less than or equal to 500kB (Kilobytes) each.

## Declaration by Candidate

In this section, candidates will be required to choose “I Agree” or “I Disagree” to the declaration statement. This declaration affirms that candidates are eligible to take the NEET-MDS and all the information that is entered is correct.

After reading this section, candidates need to choose “I agree,” in order to click “Save & Continue” to proceed to the next section. **If you select “I disagree,” you will not be allowed to proceed.**

Declaration by Candidate

I certify that I fulfil the eligibility requirements for NEET MDS 2017 and admission to MDS Courses and have furnished complete and correct information. I understand that any instances of furnishing incorrect information detected at any stage of the selection process will automatically disqualify me from the selection process and I will not be allowed to appear for NEET MDS or any such examination in future.

Similarly, if such instances go undetected during the current selection process but are detected in subsequent years, such disqualification will take place with retrospective effect. I also understand that provision of incomplete information will automatically disqualify me from the selection process. I understand that my candidature shall be declared ineligible/not eligible in case I do not submit the requisite documents to NBE as per the Information Bulletin.

I have read the information bulletin and do hereby undertake that I will not indulge in any unfair means/practice for NEET MDS 2017. I understand that decision of NBE shall be final and binding.

Any dispute concerning NEET MDS 2017 would be subject to Jurisdiction of the Competent Courts exclusively at Delhi/New Delhi only.

I will comply with Non-Disclosure Agreement as indicated in the Information Bulletin.

Indicate your agreement \*

I agree  I do not agree

« Back Save & Continue »

## Errors

If one chooses “Save & Continue” and have not completed any mandatory fields (marked by “\*”), an error message will appear on the screen besides that particular field which is either incomplete or entered incorrectly. The fields that are missing will be highlighted in red. For example, if one has not agreed upon the Security and Data Privacy Policy and forgot to specify a phone number, an error message will appear. Unless specified, one will not be able to move ahead with the registration and scheduling process.

Security & Data Privacy Policy \*

By selecting “I agree”, you acknowledge you have read and agree to the Prometric Security & Data Privacy Policy. Agreement is required in order to register for your exam. Indicate your agreement

I agree You must agree to the Security & Data Privacy Policy Notice to continue.

I do not agree

Additional contact information

Primary telephone number (examples) Secondary telephone number (examples)

Type *	Country code	Primary Phone Number *	Type	Country code	Secondary Phone Number
Mobile	91		Landline	91	

The Primary Phone Number field is required.

(Mobile phone recommended. Used for SMS notification)

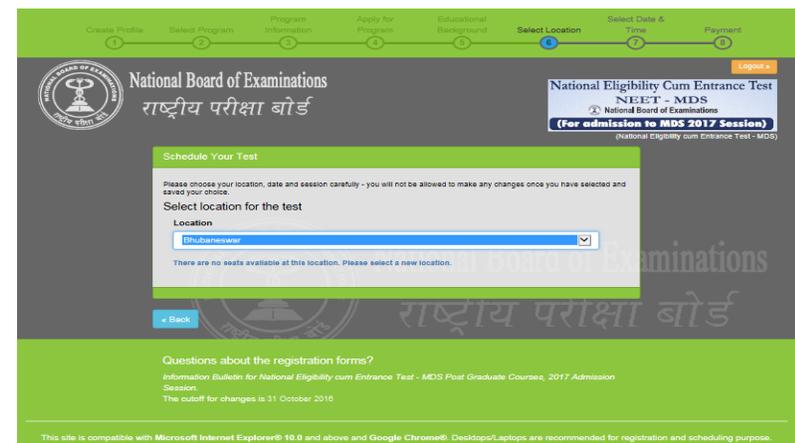
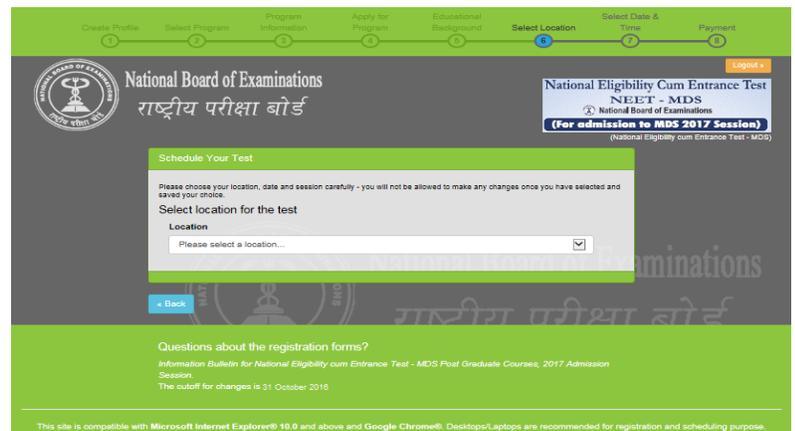
### 3. Schedule the Exam

#### Select Location for the Exam

The next step will be to choose the preferred location where one would like to take the exam. NEET-MDS will be conducted in 41 cities across India. Candidates may choose any one of the preferred location to schedule the exam.

Availability is on a first come, first serve basis and one will be only shown options that are available at the point of scheduling the exam. In case all seats in a particular location are filled, candidates will see a message indicating all seats in that location are filled and they will be asked to select a new location.

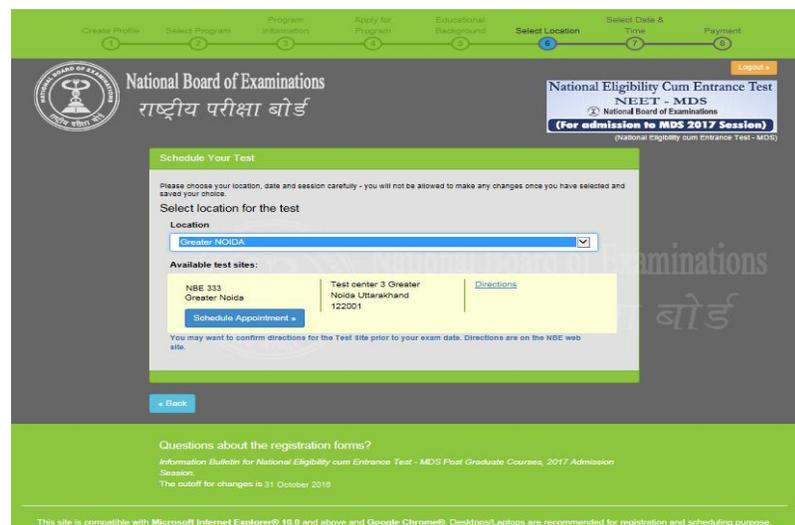
**Note: NEET-MDS may be taken during the testing window from 30 November – 3 December 2016. There will be two sessions each day at 10:00 AM and 3:15 PM. Each candidate is only required to appear in any one session during this testing window.**



#### Select Test Site

Once candidate has selected a location for the exam, all available testing venues in that particular location will show up. Candidate may choose any available test venue. The exact address and location can also be viewed by clicking on the link "Directions". Candidates are advised to familiarize themselves with the location of examination centre and plan travel time accordingly.

In order to proceed with the scheduling, click on "Schedule Appointment" button under the venue of their choice.



## Select Date and Time

Once candidates choose their venue, they must choose the date during the testing window i.e. 30 November- 3 December 2016, when they want to take the NEET-MDS. Candidates will only be able to select dates highlighted in blue. If a date in the testing window is not shown, it means that all available testing sessions at that venue for that date have already been filled.

Once the date is chosen, candidates will need to choose the time of the exam i.e. either 10 a.m. session or the 3.15 p.m. session. If either of these two times does not appear, it means all available testing seats for that time have already been filled.

**Note:** The selection of test centre, date and time will be shown at the right of the screen under the header “Your Selection”. In order to change the selection, candidate may click on the Back button to make appropriate changes.

Click on “Save & Finish” button to move towards the payment screen

## 4. Make Online Payment

Candidates will be required to pay the exam fees (Rs 3750 for Gen/OBC candidates and Rs. 2750 for SC/ST/PWD candidates) online using their credit/debit cards issued by banks in India or through net banking. Please select the payment option from the tabs indicated on the Make Payment Screen and fill in the required information. Once all the information has been entered, click on Make Payment button. Upon successful authorization of payment, the profile will be registered and an admit card will be sent within 24 hours on the registered email address.

Please keep the payment information ready at the time of scheduling the exam. The transaction must be completed within 30 minutes to reserve the seat and time selected. Failure to do so will result in the release of the selected date and time and one will have to begin the process again.

**Note:** Payment can only be made online for NEET-MDS 2017

## Confirmation Page

If all information has been entered correctly, candidate will be redirected to the Welcome Back page. They should read the confirmation screen to make sure all information entered is correct. If any information is incorrect and needs to be updated, click the “Edit Profile” or “Edit Application” buttons to make appropriate changes in the area where the correction needs to be made. Candidates will be able to edit their profile till 31<sup>st</sup> October 2016.

To view the NEET-MDS application, click on the arrow against the exam header “NEET-MDS Application”. The application will show up as indicated.

**Please note: Candidates will receive the admit card within 24 hours of scheduling at their registered email address. They can also login into their profile using the username and password to print a copy of the admit card.**

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Welcome back, DEEPIKA JAIN

Profile: COMPLETE

Name:	DEEPIKA JAIN	Phone 1:	(91) 789054321
Gender:	Female	Phone 2:	(91) 12445134
Username:	DJAIN210	Address:	HNO-45/87, YAMUNA COLONY
Email:	DJAIN210@XYZ.COM	City:	NEW DELHI
		State:	Dehi

NEET-MDS Application: COMPLETE

Buttons: Print Application, Email Application, Edit Application

This site is compatible with Microsoft Internet Explorer® 10.0 and above and Google Chrome®. Desktops/Laptops are recommended for registration and scheduling purpose.

NEET-MDS Application: COMPLETE

Your NEET-MDS registration is now complete.

You should receive an email at DJAIN210@XYZ.COM containing your Admit Card. Please login to print your admit card.

Your information is below. Review it to make sure it is correct. Additional information for identification at the site.

Candidate will need to bring at least one original and valid (not expired) photo identification to the test centre. The name on your photo identification must match your name as entered in your registration. Acceptable forms of photo identification are limited to Driver's license, Passport, PAN Card, Voter ID and Aadhar Card (with Photograph). Photocopies of the original are not acceptable. Candidates will not be permitted to take the test if photo identification is not presented.

I am done (exit) »

Personal Information	Educational Background
Nationality: Other	BDS Your Percentage Marks: 78%
Domicile State/Union Territory: Goa	Month and Year of Passing: June 2010
Category (For All India 50% Quota seats): General	BDS:
Category (For State Quota Seats): GENERAL	State of University: Goa
Willing to attend MDS courses in institute(s)/hospital(s) under AFDS: Yes	University/Institution: Goa Medical College, Panaji
Date of Birth: 13 May, 1990	Institute City:
Person With Disability: No	Institute in Country:
Minority: Yes	Internship Completion Date: 17 July, 2013
Minority Type: Religious	Additional Educational Qualification:
Religion: Parsi	Year of Passing Educational Qualification:
Language:	
Supporting Evidence: Yes	
DCI/SDC Registration Number: SR56780WE8	
DCI/SDC Dental Council: Nagaland Dental Council	
DCI/SDC Registration Type: Permanent	
Aadhaar Card: 234567890123	

NEET-MDS Test Appointment: COMPLETE

Buttons: Print Admit Card, Email Admit Card

Test Site:	NBE 333 Greater Noida Directions
Date and time:	Thursday, 01 December, 2016 3:15 PM <b>You must arrive by 2:15 PM</b>
Registration No.:	CD1047445
Confirmation No.:	0G0SY007LE

**You must bring to the test:**

- Printed copy of Admit Card with photo pasted in the prescribed space AND
- Photocopy of your Permanent or Provisional DCI/SDC registration to be retained by the test center AND
- 1(one) valid photo identification (not expired)

This site is compatible with Microsoft Internet Explorer® 10.0 and above and Google Chrome®. Desktops/Laptops are recommended for registration and scheduling purpose.

## Application Summary Email

Once the NEET-MDS application has been successfully submitted, a summary of their application will be sent to them via email within 24 hours. Please save and print a copy of the application for their records.

To the right is an example of what the email application summary will look like. Candidates should expect to receive this email within 24 hours of submitting their completed application.

**You have successfully registered for NEET-MDS 2017.**

**NEET-MDS Application**  
Registration Number/Testing ID : CD1047445

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**Personal Information**  
Candidate's Name as per your BDS degree/ provisional pass certificate of BDS : DEEPIKA JAIN  
Gender : F  
Category (For All India 50% Quota) : General  
Category (For State Quota) : GENERAL  
Willing for courses in AFDS Institutes/Hospitals : Yes  
Date of Birth : 13 May, 1990  
Person with Disability : No  
Domicile State/Union Territory : Goa

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**Educational Information**  
Your BDS Percentage : 95.0%  
University/Institute/College : Goa Medical College, Panaji  
State of University : Goa  
Month and Year of Passing : Jun, 2010  
Internship Completion Date : 17 July, 2013  
Additional Educational Qualification :  
Year of Passing :  
For queries, contact 1800111700 (Toll-Free) / 0124- 6771700 from 9:00 AM to 5:00 PM (Monday to Friday).

## Admit Card Summary Email

When the admit card is received by email, it should be read carefully and all information mentioned should be verified.

Candidates should then print a copy. Candidates **must bring** the Admit Card with them on the day of the exam.

**They will not be allowed to take the exam without the Admit Card.**

To begin the exam, candidates must enter the NEET-MDS Application number/ Testing ID on the admit card into the computer.

**ADMIT CARD FOR NEET-MDS 2017 ADMISSION SESSION**

Dear DEEPIKA JAIN

Thank you for scheduling for NEET-MDS 2017 Admission session | 

Your appointment request has been received and confirmed. Please do not reply to this e-mail. For additional information, visit NEET-MDS website at [www.nbe.edu.in](http://www.nbe.edu.in)

This confirmation is your official admit card. You must bring this with you to the testing centre on the day of your examination.

To begin exam, you must enter your Registration Number/Testing ID (Roll No.): CD1047445  
Confirmation Number: GGOSYDQ7LE  
Transaction ID: GHEMP4737274471

**Examination Date: 01 Dec, 2016**  
**Examination Time: 3:15 PM**

**Reporting Time: 2:15 PM**  
Reporting time is 1 hour prior to the examination time. The reporting counter will close at 2:45 PM, no late entry is permitted after that.

Examination duration including 15 min Tutorial: 3 hr and 45 min

Candidate's Name: DEEPIKA JAIN  
Candidate Address: HNO, AMUL, ANANDAPOLON,  
NEW DELHI - DL - 110016, India  
Candidate Email Address: [ditkaundal@nbe.edu.in](mailto:ditkaundal@nbe.edu.in)  
Category (For All India 50% Quota): General  
Category (For State Quota): G.O.A.  
Date of Birth: 13 May, 1990  
PWD Status: No

**Test Site: HM 333**  
Site Code: HM333  
Test Site Address: Test center 3  
Greater Noida, Uttarakhnad - 122001

Admit Card Issued By:  
National Board of Examinations  
Medical Enclave, Ansari Nagar, Ring Road, New Delhi - 110029  
Website: [www.nbe.edu.in](http://www.nbe.edu.in)  
Phone: 1800111700 (Toll-Free)

This Admit card is governed by the Information Bulletin for NEET-MDS 2017 for Admission to MDS Courses- 2017. Your candidature is purely provisional and is subject to fulfillment of the eligibility criteria as indicated in the Information Bulletin. By making this online application and registration for the exam, you have confirmed to comply with the eligibility criteria and other terms and conditions as contained in the Information Bulletin. Please note that any incorrect information detected at any stage shall summarily lead to disqualification of your candidature. Kindly read the instructions for candidates stated on the next page.

**INSTRUCTIONS FOR CANDIDATES**

- NBE reserves the right to verify the identity and genuineness of each candidate by taking thumb impression and photograph of the candidate or by any other means.
- Candidates MUST bring to the test centre the following documents:
  - Printed copy of the Admit Card with photo pasted in the prescribed space**AND**
  - Photocopy of your Permanent or Provisional SDC/DCI registration, to be retained by the test centre**AND**
  - Any one of the following authorized photo IDs\*\* (must be **original** and **valid/non-expired**):
    - PAN Card
    - Driving Licence
    - Voter ID
    - Passport
    - Aadhar Card (with Photograph)

\*Candidates who have obtained their Primary Medical Qualification outside India and do not have SDC/DCI registration should bring their original screening test pass certificate issued by NBE as per the terms and conditions.

\*\*The name on your photo identification must match your name as shown on your Admit Card. If your name has been changed due to events such as marriage, you must show the relevant document mentioned below at the time of the test.

- Marriage Certificate
- Divorce Decree
- Legal Name Change Document

**EXPIRED DOCUMENTS OR PHOTO COPIES WILL NOT BE ADMITTED AS PROOF OF IDENTITY**

- Electronic Gadgets such as mobile/ docupens/camera/Bluetooth devices etc are **STRICTLY** prohibited in the testing premises. Candidates found in possession of such electronic gadgets are liable for penal action.
- Candidates must arrive 1 hour before the exam is scheduled to start in order to begin the check in process. The reporting counter will close 30 minutes before the exam start time, no late entry is permitted after that. Early exit from the test center is not permitted.
- Candidates are advised to acquaint themselves with the location of the test center one day prior to the examination.
- This admit card is subject to the condition that if ineligibility is detected at any stage, the candidature will be cancelled.
- Check the particulars in the admit card carefully. Error, if any, may be reported to NBE immediately in writing by e-mail.
- No entry to test center is permitted without Admit Card.
- Do not attempt to give/obtain irregular assistance of any kind during examination. Indulgence in the same shall invite penal action. Improper conduct will entail expulsion from exam.
- Failure to comply with these instructions will entail registration of unfair means case and action as deemed appropriate by NBE shall be taken including but not limited to cancellation of the current examination and debarment of candidate from future exams.
- For queries, contact 1800111700 (Toll-Free) / 0124- 6771700 from 9:00 AM to 5:00 PM. (Monday to Friday).
- Jurisdiction for disputes, if any, is exclusively before competent courts at New Delhi only.

## Re-entering the NEET-MDS Registration System

If one has already begun the registration and scheduling process, but need to finish the process, edit the application information, get another copy of the application or a copy of the admit card, go to [www.nbe.edu.in](http://www.nbe.edu.in). Enter the username and password and then click on "Log in."

Note that no cancellation or changes to the testing schedule will be allowed once the candidate has completed the registration process.

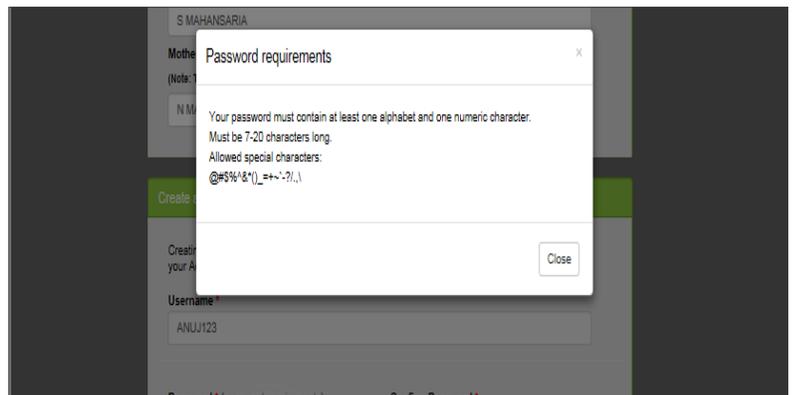
Registration closes at 11.59 p.m. on 31 October 2016. **No changes will be allowed after that time.**

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## Registration Help

If, during the registration process, one has questions or need help, they should click on the information links. They are always in blue text as a hyperlink.

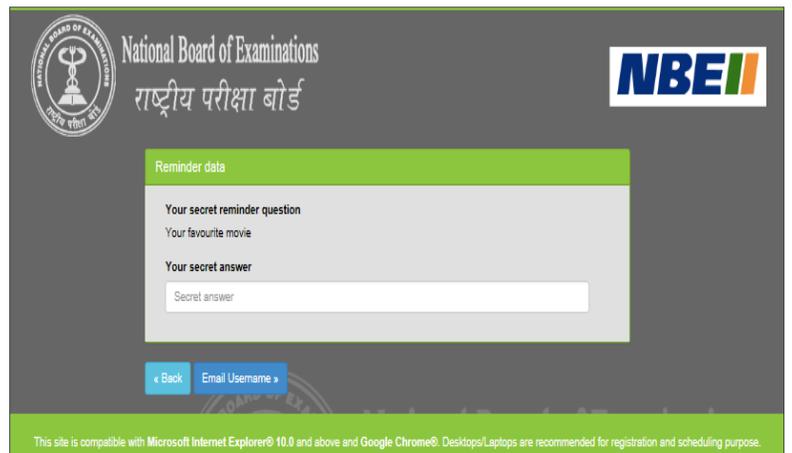
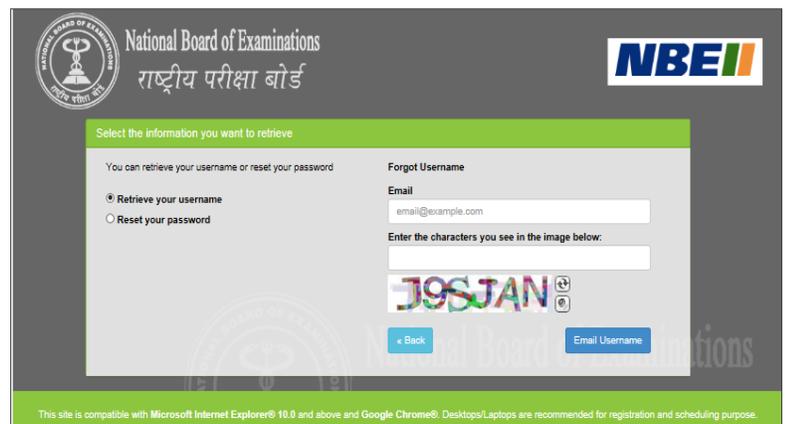
Information related to the area that one is completing will pop up.



## Forgot Username or Password

If candidates need to login back into the system, but have forgotten their username or password, they can retrieve the same through the following steps.

1. Click on Forgot your username or password link on the home page. Candidates will be redirected to a screen where they will be asked to select which option they would like to retrieve.
2. For username, please enter the email id provided at the time of filling up the application form and CAPTCHA. Click on the Email Username button. Candidates will be taken to a screen where they will be asked to provide the answer to their secret reminder question. This is an added security step to ensure that a valid user is entering the system to make appropriate changes. Click on Email Username button again, the username will be emailed on the registered email address.
3. For retrieval of password, enter the username created while filling up the application form and CAPTCHA. Click on Email Password button. Candidates will be taken to a screen where they will be asked to provide the answer to their secret reminder question. This is an added security step to ensure that a valid user is entering the system to make appropriate changes. Click on Email Password button again, the password will be emailed on the registered email address.



## The Testing Process

Candidates will take the NEET-MDS on a computer at the test centre they have opted for during the scheduling of their exam. Candidates do not need any computer experience or typing skill to take the exam. The NEET-MDS examination will begin with a short tutorial on the exam and its features.

Candidates must arrive one (1) hour before their scheduled appointment. This allows time for sign in and for staff to verify their identity and documentation.

Candidates will need to bring the following documents with them to the test centre:

1. **Admit Card.** Candidates must bring their Admit Card with them to the test centre. They will not be allowed to take the exam without it. Please paste a recent photograph on the Admit Card on the space provided.

2. **Required Identification.**

a. DCI/SDC Registration – Candidates must bring a photocopy of the DCI/SDC registration to the test centre. This would be retained at the test centre.

b. In addition they must present an original, valid (non-expired) form of photo identification in order to take the exam. The name on the photo identification must match the name as entered in the NEET-MDS registration. Acceptable forms of photo identification are limited to: Passport, PAN Card, Voter's ID, Driving License and Aadhar Card (with Photograph). Expired or Photocopies of the original are not acceptable.

**Note: Candidates who do not present appropriate photo identification will not be allowed to take the NEET-MDS.**

## Test Centre Rules

To ensure that all candidates are tested under equally favourable conditions, the following regulations and procedures will be observed at each test centre. Failure to follow any of the security procedures may result in the disqualification of the exam. NBE or its designated agency reserves the right to audiotape and videotape any exam session.

**References/Study Materials** No reference materials, papers or study materials are allowed at the test centre. If one is found with these or any other aids, he/she will not be allowed to continue the exam and the answers will not be scored. Candidates will be provided with scratch papers and pencils to use during the exam session. These items (used and unused) must be returned at the end of the exam session. Removing scratch paper from the test centre will be considered an act of misconduct.

**Personal Items** Personal items, other than identification documents, are not allowed in the testing room. This includes cell phones, PDAs, BlackBerry® devices, digital/analogue watches, and any other electronic or photographic devices. Candidates will not have access to their personal items during the exam. If anyone fails to follow the directions of the test centre staff, they will not be permitted to take the exam. Any violation of this procedure during the exam may result in cancellation of the scores, dismissal by the test centre staff, or banning from future testing. Test Centres, NBE or its designated agency assume no responsibility for personal items or devices that are brought into the test centre.

**Breaks** There are no scheduled or unscheduled breaks. Once candidates are seated at the test centre, they must remain in their seat during the exam except when authorised to leave by a test centre staff member.

**Visitors** Friends or relatives who accompany candidates to the test centre are not allowed to wait in the test centre or be in contact with the candidates while taking the exam.

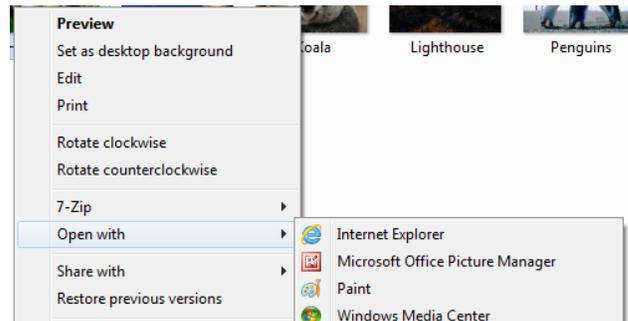
**Misconduct or Disruptive Behaviour** Candidates who engage in any kind of misconduct or disruptive or offensive behaviour may be dismissed from the exam. Examples are: giving or receiving help, taking part in an act of impersonation, removing test materials or notes from the testing room, using rude or offensive language and behaviour that delays or interrupts testing.

**Weapons** Weapons are strictly prohibited at the test centre.

**Questions on Exam Content** Test centre administrators are not allowed to answer any questions pertaining to the exam content. If one does not understand a question on the exam, they should answer the question to the best of their ability.

# Instructions to prepare the image for upload using PAINT :

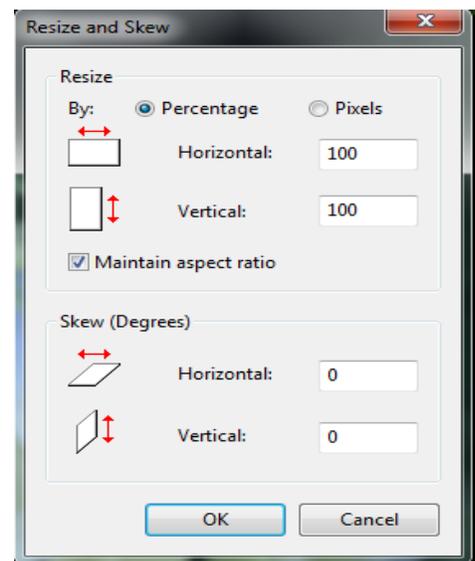
- Open the image in MS Paint. (Right clicking on the image, go to “open with”, click on “Paint”)



- When image opens up in MS Paint, click on the “Resize” button at the top, as shown below (highlighted in blue line) :

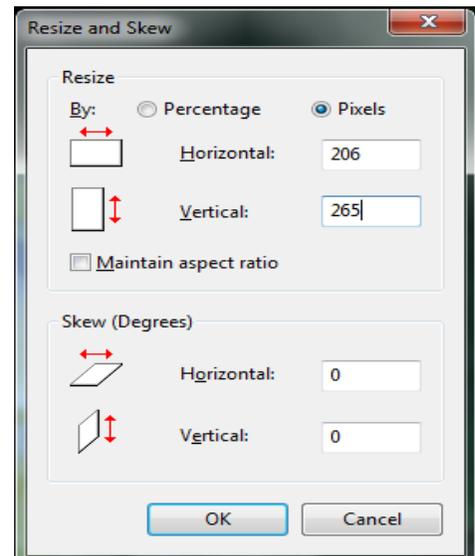


- A “Resize and Skew” pop up window will open, as shown on the right:

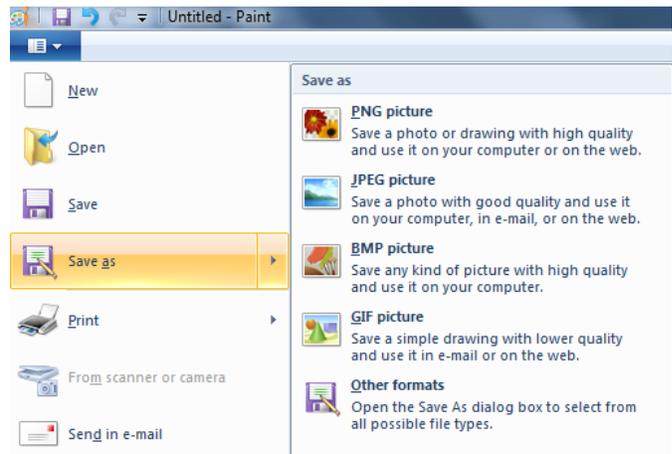


- In above window, under “Resize”, select “Pixels” radio button and uncheck the “Maintain aspect ratio” option.
- Enter the Horizontal value as “206” and Vertical value as “265” for Candidate’s Image, and click on “OK” button. Window should look like as shown on the right:

**(NOTE: While preparing upload for Signature, use Horizontal value as “302” and vertical value as “132”.)**



- Save the image with desired name and format by clicking on the menu button on the top left of the paint window, as shown on the right:



## **Instructions to Upload Photo ID and DCI/SDC Certificate:**

- Candidates need to upload Photo Id and the DCI/SDC Certificate on Education Background page while filling up the application form.
- Documents should be uploaded in PDF format and should be less than or equal to 500 KB of size.

Below are the guidelines to scan a document in specified size

- While scanning a document candidate should select “Save as PDF” option and Scan size as A4.
- Select resolution max up to 200 dpi to create PDF document of the required size
- Please make sure that uploaded scanned documents are clear and readable.

Below is the example for selecting scanner options, which may vary on different scanner applications.

